

**St. Joseph Parish Council
Meeting Minutes
May 25, 2021; 7:00 PM Meeting**

Attending	Excused	Role
Fr. Michael McCabe		Pastor
Jill Becker		Elected- President
Andy Arbie		Elected- Vice President
Grace Raun		Elected- Secretary
Jim Love		Elected
Joyce McClure		Elected
	Dave Reese	Elected
Emily Zurcher		Elected
Walt Zink		Trustee
Amy Zeleny		Trustee
	Jim Essay	Finance Council Representative
Michele Chambers		Pastoral Council Representative
	Craig Pytleski	Stewardship Committee
Representative		
Ben Huck		Building and Grounds Committee
Representative		
	Ann Wackel	Parish Operations Manager
Chelsea Schauer		School Advisory Committee
Representative		
Joe LeDuc		(Parishioner in attendance)

Opening Prayer (7:00 pm)

Fr. Michael McCabe

Review/Approve (April's meeting minutes)

Jill Becker

Motion to approve: Andy
 Motion second: Joyce
 Approved: All Yea

****Correction to March 2021 Minutes: Base salary for 2021-2022 school year is \$38,500 and the salary increase was 0.9-2.5%.***

Committee Reports

Finance Council Report

Jim Essay

- No report.

Pastoral Council Report

Michele Chambers

- Altar Society: We will assist in the passing out of cupcakes after Masses on Pentecost Sunday, as well as serving at the diaconate reception on Friday, May 28 and at Dr. Hecker's reception after the 8:15 a.m. Mass on Saturday, May 29. We awarded two \$500 scholarships to St. Joseph students that will be attending Pius next year, and anticipate resuming all normal functions of the Altar Society (coffee and rolls, funeral dinners, etc.) in the fall.

- Environment: The committee is finishing up Pentecost Environment today. I am working on Corpus Christi, and looking for three homes in walking distance to provide altars. I would appreciate any names of parishioners to call. There has to be new people who live close to church. We are planning on putting a statue of St. Joseph by the baptismal font this summer in honor of the Year of St. Joseph.
- CCD/Religious Education: Our last CCD class was Wednesday, May 12. Two teachers will not be returning, so we will need a Kindergarten and 3rd grade teacher next fall. We are anticipating restarting Children's Liturgy of the Word and Nursery in the fall, and will be looking for volunteers for those programs as well.

Discussion:

1. Is there something we could do between now and the fall for communal relationships?
 - a. Usually the summer has fewer people attend coffee and rolls; this summer seems like a summer to try again.
 - b. Serving on Father's Day to celebrate the Year of St. Joseph
2. Corpus Christi
 - a. Suggested new couples for altars; Andy will contact Sue Erdkamp with names.

Stewardship Committee Report

Craig Pytleski

- Planning is underway for the Ministry Fair and Campaign for Leadership. Mikayla Pond and Courtney Verhoeff will be chairing this joint venture.
- CSA was a success, thanks to Monica Henkenius' leadership. Ann Wackel will likely provide updated numbers at the parish council meeting.
- The committee discussed and agreed that the speakers at mass were effective. The video will be evaluated annually to determine if we should show it at mass.
- The new stewardship chair, along with the returning members will reach out to the parishioners who did not garner enough votes to be members of the parish council, and invite them to be a part of the stewardship committee.
- Each cohort consists of 3 to 4 members, serving a three year term. The goal is to have between 9 and 12 active members on the stewardship committee annually.
- The three leadership roles of the stewardship committee are: co-chair, chair, and past chair. Roles begin and end in June each year.
- Mikayla Pond has volunteered to be chair for June 2021-2022
- Craig Pytleski will serve as past chair for June 2021-2022
- Co-chair is still vacant, but will be filled at the next meeting in June.
- The stewardship committee remains committed to serving the ministry leaders of St. Joseph Parish and looks forward to partnering with each of them as we look to re-engage our parishioners after nearly 18 months of nontraditional worship and interaction.
- A goal for the next year would be to increase the usage of the pillars of stewardship across all ministries; Hospitality, Prayer & Worship, Formation & Education, and Service
- Each ministry has been put under the pillar that best corresponds to their activity within the parish community.
- It's necessary, in the opinion of the exiting stewardship chair, that the Parish Council strongly consider focusing each meeting on one pillar of stewardship – that would provide focus and allow the council to see the macro-view of the particular pillar. With hope of reducing duplicated efforts and merging activities across the parish to have greater impact.

Discussion:

1. What is the purpose of the Stewardship Committee?
 - a. See "four pillars" for answer and further discussion

Building and Grounds Committee Report

Ben Huck

- Committee members: Jeff Chadwick, Jim Essay, Roch Gaussoin, Norm Goldsmith, Don Killeen, Dick Kohel, Doug Lillie, Dan Muhleisen, Karen Nalow, Kevin Riley, JJ Yost
- Date of last meeting: May 11, 2021
- Date of next meeting: July 13, 2021
- Action Items Completed:
 - Kneeler installation scheduled for the week of 6/14/21.
 - Installation of new card access system for the school is scheduled for the summer.
 - Painting of select classrooms and cafeteria is scheduled for the summer.
 - Replaced a heat pump in the Rectory.
 - Installed new wireless microphone for the Church.
 - Action Items In-progress/Pending:
 - Working with Kevin Naumann to identify use of funds from receipt of the EANS grant (Emergency Assistance for Non Public Schools). Potential uses include air purification, window repair, technology upgrades.
 - Solicit pricing for replacement of roof areas J, K, L, M, N. These are generally the roof areas on the south and east sides of the Church.
 - Communicating with SFA about building needs and potential fundraising ideas.
 - Pursuing the Owner of the van parked in the southwest corner of the parking lot and requesting that it be removed.
 - Announcements:
 - Bill Austin has decided to resign his position on the Building Committee. We thank Bill for his time and contribution to the committee. Building Committee will pursue a new member.
 - Questions for the Parish Council:
 - None

Discussion

1. Any recommendations for building committee?
 - a. He has a list of names to approach through the Building Committee

Parish Operations Report

Ann Wackel

- No report.

School Advisory Report

Chelsea Schauer

- Meeting date May 19th, 2021
- Fr. McCabe's Report
- Reiterated the Parish's vision is to focus on time, talent, and treasure as well as the four pillars of stewardship: hospitality, prayer, formation, and service.
- Noted that the PPP loan has been forgiven
 - Principal's Report (Kevin Naumann)
- 8th Grade events and graduation information (graduation on May 24 @ 7:00 pm)
- Upcoming Kindergarten program and 5th Grade Wax Museum
- 8th Grade scholarships have been finalized for the upcoming graduation and, especially thanks to the increased donation from SFA this year, all students who applied will be receiving some form of scholarship.
- EANS (Emergency Assistance for Non-Public Schools) Update: main focus will be on technology with some attention to windows and air purification
 - SFA Report (Shilo Froeschl)
- SFA Picnic was a success with approximately 475 people in attendance
- Provided Teacher Anniversary gifts and Easter Dinner last week
- Gym floor refinishing approved to occur over summer break and funds have been approved for new walkie chargers

- New Business

- Discussion on statement from SAC to parents to communicate expectations for next school year, plans to send out within first 10 days of June.
- School Advisory proposed agenda to be posted on website with caveat that they are subject to change up to the day of the meeting to increase transparency and participation by parents/parishioners
- Discussion on request for releasing unapproved SAC minutes on the website. Council decided will instead try approving via email for this meeting's minutes to allow speedier access online.

Old Business

New Business

Parish/School Update

Fr. Michael McCabe

- Parishioner came forward with an idea for Year of St. Joseph. This included a speaker from Seeking Truth.
- School year is ending. Successful year and stayed open the whole year.
- Eucharistic ministers were advised it would be acceptable to not wear a mask.
- Recommendation to start using the offertory baskets again.
- Other options for live streaming are available and so parish live-streaming will taper off.
- Parish Directory will hopefully happen this fall.

Parish Council Proposal (Discussion)

All Present

- We would like to have deeper, more authentic conversation.
- Setting time limits will help (keeping meeting to 60-75 minutes).
- Jill will time sections of the meeting as she sees fit.
- Will continue this for next time.

Four Pillars (Discussion)

All Present

Discussion:

1. Father explained the four pillars: worship, education (formation), service, hospitality.
2. Stewardship Committee is required by the Diocese.
3. The people on this committee do a lot of the work for DDP/CSA, help and support the ministries, put on the ministry fair.
4. Pastoral Council originally began as the Evangelization Committee. There seems to be an overlap between the objectives of Pastoral Council and the Stewardship Committee.
5. Good ideas are coming forward and being tried. A clarification of who ministries report to and how to better assist them might improve parish leadership.
6. Freeing up the priests to serve and shepherd is important; to take some of the administrative work is helpful.
7. The website does have the ministries listed under the four pillars.
8. Stewardship Committee as focused on income and the booklet or are they really looking at the experiences and needs of the parishioners.
9. Next meeting: Discussion between Pastoral, Parish Operations, and Stewardship to clarify goals and needs of these groups.
10. Father mentioned Youth Ministry and RCIA as areas he would like to revisit.

Future Meeting Dates

June 15 or 29 (Tentative)

August 17

Jill Becker

Closing Prayer

Fr. Michael McCabe