

**St. Joseph Parish Council
Meeting Minutes
June 29, 2021; 7:00 PM Meeting**

Attending	Excused	Role
	Fr. Michael McCabe	Pastor
Jill Becker		Elected- President
Andy Arbie		Elected- Vice President
Grace Raun		Elected- Secretary
	Jim Love	Elected
Joyce McClure		Elected
	Dave Reese	Elected
Emily Zurcher		Elected
Walt Zink		Trustee
	Amy Zeleny	Trustee
Jim Essay		Finance Council Representative
Michele Chambers		Pastoral Council Representative
Mikayla Pond Representative		Stewardship Committee
Ben Huck Representative		Building and Grounds Committee
Ann Wackel		Parish Operations Manager
Chelsea Schauer Representative		School Advisory Committee
Joe LeDuc		(Parishioner in attendance)

Opening Prayer

Jill Becker

Review/Approve (May's meeting minutes)

Jill Becker

Motion to approve: Joyce
Motion second: Andy
Approved: All Yea

Committee Reports

Finance Council

Jim Essay

Budget discussion will occur during the June meeting.

Pastoral Council

Michele Chambers

Altar Society: Held a breakfast after Deacon Matt Hecker's Mass of Thanksgiving. Have served two funeral luncheons so far. Still need some storage space, especially as the closet we were using has been taken over by the technology person. Provided dinners for one family who were having medical issues and needed some help. The week was positive; kids were excited to be together.

Religious Education: 154 students were in Totus Tuus this year. Have filled all CCD teacher spots with people who volunteer via their Stewardship/New Parishioner questionnaires.

Stewardship Committee

Mikayla Pond

June Stewardship Meeting:

- CSA amount is over 333,000. We attributed success to personal invitations and repeated asks. Also the thermometer in the vestibule inspired some to give more to get us up to the goal. This is huge for our parish budget. Thank you so much to everyone that talked and worked the table and especially to Monica for taking the lead.
- Campaign for Leadership and Ministry Fair is scheduled for the weekend of August 21st-22nd. Courtney Verhoeff and Mikayla Pond will take the lead on this.
- We talked again about all ministries joining the 3x per year gathering that is currently for acolytes, ushers and lectors. General vision would be that this would be attended by at least one representative from each ministry. All leaders would receive general updates from Father and Father, then ministry leaders would split off from acolytes, ushers and lectors. We would then cast some vision for ministry leaders and facilitate some discussion. Ben Raun is taking the lead.
- Ben and Monica are going to make calls to our three potential new members who were interested in parish council. We could still use maybe two more additional members.
- We still need a co-chair. It could be a new member or Ben, Courtney or Ken.

Action points:

- Make quarterly contact with assigned ministries before next meeting. Phone or email contact is fine. Let them know that they should be on the lookout for communication about the Campaign for Leadership and Ministry Fair. Also confirm that leader and contact information remain the same.
- Next meeting is scheduled for July 14th at noon.
- Final note: The Fall Festival is on the calendar for the last weekend in September. Elly Fugleberg is heading up the effort but Stewardship could lend support. We also discussed updating the photo directory in September.

Building & Grounds Committee

Ben Huck

Committee members: Jeff Chadwick, Jim Essay, Nick Froeschl, Roch Gaussoin, Norm Goldsmith, Don Killeen, Dick Kohel, Doug Lillie, Dan Muhleisen, Karen Nalow, JJ Yost

Date of last meeting: May 11, 2021

Date of next meeting: July 13, 2021

Action Items Completed:

- New kneelers have been installed.
- Confirmed pricing/approval for replacement of roof areas J, K, L, M, N. Work is scheduled to begin in August.
- Confirmed funding from the EANS grant (Emergency Assistance for Non Public Schools) will no longer be used for air purification and will now be used for technology upgrades.

- The van that was parked in the southwest corner of the parking lot has been moved.
- Repaired a leak/coil in the air handling unit which serves the Church.

Action Items In-progress/Pending:

- Replacement of the card access system for the school is in process.
- Painting of select classrooms will start soon.
- Renovation of the computer lab will start June 28th.
- Soliciting bids for replacement of window coverings in the school. This is an item that SFA may potentially be funding.

Announcements:

- Nick Froeschl will be joining the building committee after Bill Austin resigned.
- Kevin Riley has resigned from the building committee due to moving outside of the parish boundary and joining a new parish. Building Committee will discuss potential new member at the next committee meeting.

Discussion Question:

1. Michele asked about updating the code, advertising for more Adoration hours, updating contact info and a substitute list. Michele will contact the coordinator (Cheryl) and report back at the next meeting.

St. Joseph School Advisory Council

Chelsea Schauer

No update. Committee has not met since the May meeting.

Old Business

None addressed.

New Business

Budget approval

Finance meeting on June 16th. Ann presented the budget and the finance council approved it.

Discussion around the parish budget included:

- A lower budgeted income for Sunday and holy day collections
- A higher budgeted income for Cana and CSA
- The largest expenses for the parish are the transfer to St. Joseph School and Pius X High School (80% of income is spent on education of children)
- The expense for parish compensation and benefits increased due to the upcoming hire for Youth Ministry
- Our Diocesan Assessment (expense) decreased and is based on a number of factors including the annual tithe
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Discussion around the school budget included:

- decrease in the expense for school compensation (teachers leaving, new teachers arriving)
- Decrease in the expense for instructional materials
- Increase in expense for Diocesan Technology Fee (this is covered by the Parish; other school are requiring the parents to cover the cost)
- School income increased in tuition (higher enrollment numbers for 2021-2022 school year)
- School income also increased in the school endowment distribution
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Future Meeting Dates

No meeting in July
August
Council Social

Jill Becker

Closing Prayer

Jill Becker