



ST. JOSEPH CATHOLIC SCHOOL

1940 S. 77TH ST. LINCOLN, NE 68506

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St. Joseph Catholic Church & School
Gym Usage Contract

Application Process:

*The following must be submitted and approved **48 hours prior** to scheduling the gym. St. Joseph has the right to reject any application for usage of the facilities. St. Joseph's gym will be available for rental to registered parishioners of St. Joseph Parish on a first come first serve basis, with priority going to school and parish events and functions. St. Joseph has the right to cancel a reservation.*

1. A "Facility Use" Application completed by the Head coach or assistant coach.
2. A "Hold Harmless Agreement" completed by all adult (18 years of age and older) members of the event, including the Applicant.
3. The Coach needs to procure, at his/her own expense, a Comprehensive General Liability insurance policy. This policy shall be written with a minimum of \$1,000,000 Combined Single Limit per occurrence. A Certificate of Insurance evidencing coverage must be submitted prior to the Applicant's use.

Head Coach or Assistant Coach agrees to the following terms of use:

- Must be present at the event and agrees to provide appropriate supervision.
- Will be responsible for any damages which may occur during the event.
- Agrees to ensure that all persons attending the event or activity are off school grounds at the end of its time of permitted use.
- Gym reservation includes a maximum time limit of 2-hour limit per scheduled day, per team, per parishioner (maximum of 4 hours per week)
- All equipment must be used appropriately and put away properly when finished. Any trash must be taken to the dumpsters, and the lights must be turned off.
- Street shoes, shoes with black soles, and cleats are not permitted on the gym floor or other protected surfaces.
- If school is closed due to inclement weather, the reservation will be cancelled for that day's event or practice.
- NO alcohol will be permitted on the premises.

St. Joseph Catholic Church & School Gym Usage Contract

Applicant: _____

Name of group: _____ Number of people: _____

Sponsor: _____ Parish Affiliation: _____ (parish name, city)

Email: _____ Team name: _____

Phone: _____ YMCA Team, Club team, or Other

Start and end date of reservation: _____

Day(s): Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Time: _____

Usage Fee:

1. Deposit fee for Parishioners - \$200
 - a. Deposit is refundable if no damages were sustained **and** key is returned to the school office. (Key will be de-activated at the end of your reservations.)
 - b. If damages are sustained in an amount greater than \$200, the applicant agrees to pay for damages that are in excess of the deposit amount.
 - c. If damages are less than the deposit fee of \$200 the difference will be refunded to the applicant.
- A donation can be made to the Parish for operating expenses; i.e. heating and cooling, electricity, maintenance payroll, mower maintenance, fertilizer, water, etc.; associated with the gym and fields.
- Diocese / Church / School functions and activities do come up and will always take precedent over an outside entities practice time, if needed. Contact will be made via email by the AD in that situation. (Ex: School musical, Catholic Youth League, Pius X needs)

Application must be on file in the school office no less than 48 hours prior to the first day of desired use of the facility. Keys will be assigned and can be picked up during business hours.

The facility will be inspected by a designee of St. Joseph to determine if these guidelines have been met. If these guidelines have not been met, this application will be subject to termination by the designee of St. Joseph.

I have read and agree to comply with the terms and fees of this usage agreement.

NAME: _____

ADDRESS: _____

PHONE: _____

SIGNATURE: _____

Office use:

Number of sessions: _____

Registered Parishioner: _____ Date of Receipt: _____ Deposit: _____ Insurance: _____

St. Joseph Catholic Church & School Gym Usage Contract

This signed application by the aforementioned APPLICANT indicates that the APPLICANT agrees to defend, protect, indemnify and hold harmless the Diocese of Lincoln and St. Joseph Catholic School & Church against and from all claims arising from the negligence or fault of the aforementioned APPLICANT or any of its agents, family members, officers, volunteers, helpers, partners, organizational members or associates which arise out of the identified facility usage at St. Joseph Catholic School & Church (parish/school/institution).

The APPLICANT agrees to provide a certificate of insurance to St. Joseph Catholic School & Church which provides evidence of general liability coverage of not less than one million dollars (\$1,000,000) per occurrence listing the Diocese of Lincoln and St. Joseph Catholic School & Church as "Additional Insureds" on its general liability policy for the dates of the facility usage in relationship to the type of facility usage. The insurance must protect against claims which arise out of SPONSOR/APPLICANT'S operations or are brought against the Diocese of Lincoln and St. Joseph Catholic School & Church by the SPONSOR/APPLICANT'S employees, agents, partners, family members, students, customers, function attendees, guests, invitees, organizational members or associates. The APPLICANT also agrees to ensure that its liability insurance policy will be primary in the event of a covered claim or cause of action against the Diocese of Lincoln and Lincoln and St. Joseph Catholic School & Church (parish/school/institution).

If the APPLICANT is unable to obtain sufficient general liability coverage, the *Special Events Insurance* must be purchased. Please contact the school office if this coverage is needed.

If and only if the APPLICANT fails to comply with the above paragraphs, facility usage will be denied.

Signature of APPLICANT _____ Date: _____

St. Joseph Catholic Church & School
Gym Usage Contract
ADULT HOLD HARMLESS/INDEMNITY AGREEMENT FORM

ST. Joseph Catholic Church & School

Activity Participant or Facility User: _____

Date(s) of Activity/Usage: _____

Type of Activity/Usage: _____

The above named Activity Participant or Facility User agrees to defend, protect, indemnify and hold harmless St. Joseph Catholic Church & School against and from all claims arising from the negligence or fault of the above named Activity Participant or Facility User or any of their agents, family members, officers, volunteers, helpers, partners, organizational members or associates which arise out of the above named Activity or Usage at the above named Parish/school/institution.

Additionally, the above named Activity Participant or Facility User agrees to protect, defend, hold harmless and fully indemnify St. Joseph Catholic Church & School for any claim or cause of action whatsoever arising out of the above mentioned Activity/Usage which takes place during the above identified Date(s) of Activity/Usage that is brought against the parish/school/institution by the above named Activity Participant or Facility User or their family members. If any portion of this agreement is held invalid, it is agreed that the balance thereof, shall continue in full legal force and effect.

Name (please print): _____ Telephone: _____

Address: _____
City State Zip

Signed by: _____ Date: _____