

# St. Joseph Parish Council

## Meeting Minutes

### January 30, 2022; 6:45 PM Meeting

<b>Attending</b>	<b>Excused</b>	<b>Role</b>
Jill Becker	Fr. Michael McCabe	Pastor
Andy Arbie		Elected- President
Grace Raun		Elected- Vice President
Jim Love		Elected- Secretary
Joyce McClure		Elected
Dave Reese		Elected
Emily Zurcher		Elected
Walt Zink		Trustee
Amy Zeleny		Trustee
Mikayla Pond	Jim Essay	Finance Council Representative
	Ben Huck	Stewardship Committee Representative
	Ann Wackel	Building and Grounds Committee Representative
	Chelsea Schauer	Parish Operations Manager
		School Advisory Committee Representative

### **Opening Prayer**

Jill Becker

### **Review/Approve (November's meeting minutes)**

Jill Becker

Motion to approve: Dave Reese

Motion second: Andi Arbie

Approved: All Yea

### **Old Business**

#### ***Committee Reports***

#### **Stewardship Council**

##### **Mikayla Pond**

Stewardship Committee Meeting | January 18th, 2022

#### **OPENING PRAYER**

Purpose Statement:

The purpose of this meeting was to recap the photo directory, look ahead to CSA and listen to a proposal from the Abortion Dialogue Academy

#### **PHOTO DIRECTORY**

- General feedback about the process: hit or miss with the photographers, lots of little technology issues with the sign-up process, but it was free for us
- Over 350 families sat for a photo
- We also had 23 photo submissions
- Timeline from here: Carrie will submit the ministry pages and front/back covers, UCD will return a proof, following approval of the proof, they will print the booklets. We expect to have the directories sometime in March

## CHARITY AND STEWARDSHIP APPEAL

- Probably too early to begin planning
- We're hoping one of the new members will help lead the project
- Things that worked well last year: Father announcing CSA the weekend before and then lay witnesses talk at each of the Masses on the first weekend of CSA, the "thermometer" visual, other things?

## ABORTION DIALOGUE ACADEMY

- Katherine reached out to the Mungers who are the pro-life chairs for the parish asking if she could do a presentation at St. Joe's about her organization
- ADA trains volunteers on college campuses to make secular arguments against abortion. They have a good success rate
- Katherine would like to do an hour-long presentation after a morning Mass. She is looking for prayer partners to pair with college volunteers
- She stated it was not primarily a fundraising presentation, but that she would share their goals for this year
- Feedback from the committee was positive, but someone would need to take the lead
- Possibly kick this back to the Mungers if they want to have her come speak

## Discussion:

1. 350 families was good for COVID times and how many typically participate
2. CSA should be simple

## School Advisory Committee

Parish Council School Advisory Council Update for Jan. 30th meeting

SAC Meeting date January 19th, 2022

## Principal's Report

Kevin Naumann

- Catholic Schools Week is coming up January 30-February 5
- Letters of intent for teachers and staff to be reviewed this week and next
- Girls' Basketball underway; St. Joe's Men's Basketball League has offered to help with new uniforms
- Jackie Birch (school secretary) will be out of the office during Catholic Schools Week
- Junior High Science Fair scheduled for January 28, 2022
- Planning for normal Catholic Schools Week events as of this meeting time
- Morning at the Movies with SFA will be on February 5
- Health screenings are coming up
- Kindergarten Preview is scheduled for February 9
- Preschool Preview is scheduled for February 15
- We will have a teacher workday on February 11
- Parent-Teacher Conferences will be held next month
- COVID protocols/info
  - Last week was hardest for us so far with roughly 5% of our students out
    - 13 students currently out with positive tests; 101 for the year so far
    - 12 staff positive for the year so far
    - 295 students have been out of school this year for exposure
- Issues with getting subs are ongoing
- Spanish long-term sub may be in place soon while Kayla Munoz is out on maternity leave

## SFA Report

Shilo Froeschl

- Catholic Schools Week events
  - School open house, coffee in Resurrection Hall, and Student Council Bake Sale on Sunday morning
  - Dress-up day for Eucharistic procession
  - Providing teacher/staff luncheon on Thursday

- Morning at the Movies with donuts, coffee, and juice from HyVee
- Final bid for playground approved by SFA board; now waiting on Diocesan approval. Earliest possible installation date is late summer
- New SFA board members start in March; will be introduced at the parent meeting on March 8
  - Presidents: Reggie & Carolyn Bosn
  - Vice Presidents: Jason & Michelle Weber
  - Treasurers: Nick & Kristin Streff
  - Secretaries: Derek & Lindsey Freeman
- Various other small projects are underway

## **Finance Council**

Committee chair: Jim Essay

Committee members: Fr. McCabe, Ann Wackel, Angie Muhleisen, Doris Robertson, Scott Gubbels, Michael Henkenius, Craig Pytleski, Jim Essay, (Brian Morrow, Jim Sizemore excused)

Date of last meeting: January 11, 2022

Date of next meeting: TBD

Report:

Attending: Fr. McCabe, Ann Wackel, Angie Muhleisen, Michael Henkenius, Craig Pytleski, Brian Morrow, Jim Essay.

Excused: Doris Robertson, Scott Gubbels & Jim Sizemore.

Fr. McCabe opened the meeting with a prayer.

Minutes from the last meeting of 11-2-21 were approved as distributed.

Ann Wackel opened the meeting with an analysis of envelope giving updated to the end of December.

The report showed that “envelope giving” was behind budget by \$140,700. The report also showed that other sources being the Charity & Stewardship Appeal, bequests, memorials and other designated donations were in total above the amount budgeted by \$23,600. So overall with only these sources reviewed, the budget shortage was approximately \$117,000. Not all sources of income were analyzed at this meeting but will be reviewed in the future.

The “envelope giving” was considered to be good. The Oct., Nov., Dec. totals for 2019, 2020 & 2021 were \$747,000, \$1,041,000 & \$912,000 respectively. Some of this difference has to do with the timing of some large donations. Overall the results are good especially the last couple of years and considering the COVID environment throughout most of this time. It should be noted that there is no PPP loan funds included in this analysis.

Ann then updated the council on the current status of the match for CANA. So far \$113,000 of the \$150,000 has been matched. There are a few “asks” still out there that are expected to come in and is hoped that the \$150,000 can be met.

Ann reported that the pastors have not yet met regarding the new Pius X budget and assessment for St. Joseph’s to finalize our assessment but it is tentatively targeted to go up 2% which results in a \$12,000 per year increase to St. Joseph budget. The Pius budget should be finalized before month end. Other details from the proposed Pius budget that affects St. Joseph’s is an increase in the tech fee from \$320 to \$420 and plans are to increase Pius teacher salaries by 3%.

An executive session was then held to discuss teacher salaries and tuition at St. Joseph’s.

Based on the discussion in the session and the suggestion by the council, Ann was going to recruit Doris Robertson and Scott Gubbels to help her with input on teacher salary considerations and tuition changes. When completed she will circulate results and options to the council for input and review.

Next meeting will be determined when Ann deems it appropriate.

Fr. McCabe closed the meeting with a prayer.

## **Discussion:**

1. Cana was successful and reached its match.

## **Building & Grounds Committee**

Committee chair: Ben Huck

Committee members: Jeff Chadwick, Jim Essay, Nick Froeschl, Roch Gaussoin, Norm Goldsmith, Don Killeen, Dick Kohel, Doug Lillie, Dan Muhleisen, Karen Nalow, JJ Yost

Date of last meeting: January 10, 2022

Date of next meeting: March 8, 2022

Action Items Completed:

- Roof replacement of areas J, K, L, M, N (south and east side of Church)
- Church carpet replacement
- Church sound system replacement
- School Cafeteria painting
- School Cafeteria restroom remodeling

Action Items In-progress/Pending:

- Continue to work with SFA on potential uses of Walk For Christ funds
- New window coverings/roller shades
- Additional surveillance cameras in school hallways
- Paint remainder of classrooms all at once (as opposed to 3-4 each summer)
- Playground equipment

### **Discussion:**

1. Talked about signs marking the property
2. The updates look great (power washing, carpet, kneelers)
3. Re-evaluating our spaces and how best to use them (full time employees without appropriate space to work, enough space to meet)
4. Bathrooms are dirty during weekend Masses (service hours?)

## **New Business**

### **Elections**

Jill Becker

- Held the weekend masses (1/29 and 1/30)
- Julie Kealy and Kerry Kowalski were elected
- Need to remember to scramble the order of candidates listed on the ballot
- Notes and reminders were added to the binder

### **Lent 2022**

Grace Raun

- Study on prayer provided for the whole parish. It will be very similar to last year, but different content and themes.

### **Girls' Basketball Jerseys**

Jill Becker

- Men's basketball league paid for new jerseys (old ones were not usable)
- Consider a rotation of when to buy new ones to avoid this

## **Future Meeting Dates**

Jill Becker

February 22nd? February 23?

March 22/23?

## **Closing Prayer**

Jill Becker