

St. Joseph Parish Council

Meeting Minutes

August 16, 2022

Heritage Room 7:00 pm

<u>Attending</u>	<u>Excused</u>	<u>Role</u>
Fr. Michael McCabe		Pastor
Andy Arbie		Elected – President
Dave Reese		Elected – Vice President
Emily Zurcher		Elected – Secretary
Grace Raun		Elected
Joyce McClure		Elected
Julie Kealy		Elected
	Kerry Kowalski	Elected
	Walt Zink	Trustee
Amy Zeleny		Trustee
	Jim Essay	Finance Council Representative
	Matt Litt	Stewardship Representative
Michele Chambers		Stewardship/Pastoral Council Representative
Ben Huck		Building and Grounds Committee Representative
Ann Wackel		Parish Operations Manager
Duane Becker		School Advisory Council Representative
Fr. Robert Johnson		Assistant Pastor

Opening Prayer

Review and Approve May minutes

Motion to approve: Michele Chambers

Motion second: Duane Becker

Old Business

Fr. McCabe

Parish Updates

- The Parish continues to help Haiti. Fr. Meaux is visiting over Labor Day weekend. Parish visits have been on hold the past few years due to COVID and unrest. Difficult decision on when to return but will err on the side of caution.
- Choir members work hard across the Masses. All the choirs are different but beautiful. The variety of choirs is a gift to the parish.

- School began today: 425 students K-8 vs. 419 last year and 63 Pre-K students vs. 44 last year
- Walk for Christ: corporate donations are in progress. The main avenue is envelope donations.
- Thank you for your support of CANA and Walk for Christ.
- We continue to work on where to place groups that meet. We have diocesan groups that use our facilities too. Father requested a volunteer committee from our Parish Council group to look into that issue with the office and the ministries for us.

New Business

- CANA funds from last year paid for new tables and chairs for Resurrection Hall. Tables have been ordered. Council members viewed two chair options: one is an existing banquet chair that has been re-covered in a wipeable fabric (\$60 each). The other chair is a hard-back, stackable chair (\$50 each).
 - Discussion centered around the banquet chairs being more comfortable and inviting to sit on. The banquet chairs do not have new padding.
 - To Do: Find the price of a new banquet chair and the reupholstered chair with padding and reevaluate.
 - Altar Society has requested a locked space to put the chairs and tables as well. Building and Grounds will look into the space issue.
- Donors have paid for the HVAC/heating pump.
- Fr. McCabe: It's unfortunate that all the trees have been taken out. When the parking lot is redone the landscaping will be fixed as well.
- Fr. Johnson: A number of parishioners have asked what we can do for the Eucharistic Revival. We are moving forward with a monthly parish holy hour at 7:00 pm on the 4th Monday of each month from September-May. The first half will consist of exposition, music, and a reflection from a Priest. The second half will consist of silent prayer, and Confessions will be offered. Benediction will be at 8:15 pm followed by social time in Resurrection Hall. A different ministry will host the social hour each month.
- Emmaus Institute has a similar event this Thursday evening.
- September 10 is the first Ministry Meeting.
- Some discussion regarding the Synod on Synodality (a two-year process initiated by the Vatican of listening and dialogue with the faithful). The diocesan/parish phase to gather input has passed. Individuals who wish to provide input may visit www.synod.va.

Committee Reports

Finance

Committee Chair: Jim Essay

- No report

Stewardship

- Leadership transitioned from Mikayla Pond to Matt Litt over the summer. Preparation for a ministry fair is underway. Committee members have been informally discussing assisting Fr. Johnson with the monthly adoration, penance, and social event.

Building and Grounds

Committee Chair: Ben Huck

- Members: Jeff Chadwick, Jim Essay, Nick Froeschl, Roch Gaussoin, Norm Goldsmith, Don Killeen, Dick Kohel, Doug Lillie, Dan Muhleisen, Karen Nalow, and JJ Yost
- Date of last meeting: July 12, 2022
- Date of next meeting: September 13, 2022

Action Items Completed:

- Classroom window replacement
- Classroom painting
- Classroom roller window shades
- Softball/baseball field renovation

- Rectory interior painting and living room flooring
- Surveillance cameras at school corridor intersections
- New tables for Resurrection Hall (chairs in process)

Action Items In-Progress/Pending:

- Bids to install irrigation and reseed the soccer field/play field north of the back parking lot
- Bids to replace the cooling side of the air handling unit (AHU) serving the Church
- Bids for a wayfinding sign near the Trendwood entrance
- Bids for an electronic message board sign at 77th St. (replace existing sign)
- Bids for replacement of Rectory deck or replace deck with concrete patio
- Installation of additional playground equipment delayed until October
- Light fixture replacement and roller window shades in Bride Room

Announcements:

- None

Questions for Parish Council:

- None

Other Notes:

- None

St. Joseph School and School Advisory Report

Present:

- Carrie Finson, Ann Wackel, Carolyn Bosn, Jamie Srb, Jane Kreifels, Kathy Krinke, Mike Czyz, Duane Becker, Chelsea Schauer, Sr. Mary Angela, Kevin Naumann Fr. McCabe, Amy Killeen

Guest(s):

- Joe LeDuc

Meeting called to order:

- Chelsea Schauer

Opening Prayer:

- Sr. Mary Angela

Approval of April Minutes:

- Minutes from the April meeting were approved via email and posted on the website accordingly.

Unfinished Business: Chelsea Schauer

- Nomination of SAC members for 2022-2023 School year, terms begin August 2023
 - Kathy Donlan as a teacher representative
 - Nicole Russman as a parent representative
 - Jami Hughes as a parent representative
 - Non-parent Parishioner representative—Carol Zink
 - Duane Becker--Chair of SAC for 2022-2023, 2-year term
 - Chelsea Schauer—Vice-Chair of SAC for 2022-2023, 1-year term
 - Correction to Nomination process—**Fr. McCabe simply approves the proposed members and offices to confirm the appointments.**
- THANK YOU to exiting SAC members: Jamie Srb and Amy Killeen
- Junior High Parents survey Update
 - Updated draft of survey following consultation with Jr. High teachers was sent Friday, May 6th—closed Monday, May 16th.
 - Main themes of responses were in regard to electives, extracurricular activities including music and athletics, and 8th grade math placement
 - 60% of respondents were in favor of some kind of preview with FAQs
 - Mailing to all Jr. High parents with FAQs before school starts
 - FAQ section on website; there is already a page set up awaiting content
 - Best way to deliver info to parents? FAQ sheet sent home and list on website are the two main ideas
 - Need to think about the best way to do back-to-school nights the most effectively for Jr. High parents

New Business:

- None

Principal's Report: Kevin Naumann

- Newsletter contains relevant dates for upcoming activities/events
- BIST (Behavioral Intervention Support Team) consultant visits monthly for staff development
- Vision team also does intermittent staff development
- Communication between school and parents – how to improve?
 - A draft letter has been composed by the vision team regarding rights and responsibilities of staff and parents
 - Once finalized, will be used at back-to-school nights and parent-teacher conferences
 - To be sent during summer mailing after staff and SAC have had a chance to review
 - Suggested that it wouldn't be a bad idea to run it by our legal team
 - Ann – use of Canvas (PowerSchool Learning replacement) for some of these things
- Follow-up on Jr. High survey
 - Duane met with Dave Koperski who said the Jr. High teachers are open to suggestions and growth based on survey responses
 - Jr. High teacher summit in early summer should be productive; two brand new JH teachers coming in, veteran teacher coming from St. Teresa School; Chelsea and Duane are planning to attend that summit to discuss the survey responses
 - Jr. High Math – new for next year, parents will get to choose which math class (8th Grade Math or Algebra) their students should be in based on placement test scores and Jr. High Math teacher recommendations

SFA Report: Carolyn Bosn

- Working on budget; reaching out to church and school for suggestions of projects that need to be done
 - Kathy: suggested sound system and new risers for gym
 - External iPad keyboards have been suggested
- Getting corporate donors set up for Walk For Christ; open to suggestions
- EANS 2 workbook has been turned in; funds intended for the following items at this time
 - Smartboard replacements
 - School-wide iPad updates and laptops for 6th-8th grades
- New iPads not online yet because training requirements required by the tech office had not been met; end-of-year training is happening to meet minimum requirements and onboarding of iPads should be done this summer

Pastor's Report: Fr. McCabe

- Attended 8th grade Mass at Cathedral today (May 18) with Kevin and Sr. Mary Angela
- Enjoyed spring programs; impressed with students' abilities
- Parish Council met May 17, and part of the conversation was about wanting to get enrollment up, including bringing back some of the homeschool families
- Good year with good leadership; kids are grateful and happy and love their teachers, love the Lord and the faith
- Gratitude for all who make the school work
- In next 3-5 years, we might be in a situation where we need to expand
- Noted that a family moving away to Seattle is worried about losing the faith there; \$10,000 for grade school and \$20,000 for high school; hoping for a good CCD program there

Other:

- Chelsea officially passed reins to Duane.
- Future meeting: August 17 at new time of 5:30; always the 3rd Wednesday of the month

Closing Prayer: Fr. McCabe

Next Meeting:

- Wednesday, August 17, 2022 at 5:30 pm, Resurrection Hall

Submitted by:

Carrie Finson, Council Secretary

Council Members (11):

- **Fr. McCabe, Pastor**

- **Kevin Naumann, School Principal**
- **President:** Chelsea Schauer, Parishioner and School Parent
- **Vice President:** Duane Becker, Parishioner and School Parent
- **Secretary:** Carrie Finson, Director of Communications
- Reggie and Carolyn Bosn, SFA Presidents or Jason and Michelle Weber (usually only one is present)
- Jamie Srb, School Staff (outgoing)
- Jane Kreifels, School Staff
- Kathy Krinke, School Staff
- Amy Killeen, Parishioner and School Parent (outgoing)
- Mike Cxyz, Parishioner and School Parent
- **Non-voting Members (2)**
 - Sr. Mary Angela, School Assistant Principal
 - Ann Wackel, Parish/School Business Manager

Pastoral Council

FIAT:

- Packing for an August 29 shipment date for Haiti supplies. We had a \$4,000 donation for peanut butter, and there are approximately 80 boxes already packed with clothing, shoes, and school supplies. The school supply collection for low-income children at diocesan schools near Lincoln went well. The bulletin that came out Friday, August 12 summarizes the success.

Family Ministry:

- Giving Tree: 20 Angel Ornaments were taken by parishioners from the Advent Giving Tree. Each angel is connected to the wish list of a family in Lincoln. 213 gift card sleeves were taken out of 220 that were hung on the tree. Gift cards were placed in collection baskets at Mass and CSS picked them up from the parish office.

Altar Society

- Helped with setup and serving for Fr. Dominic Winter's first Mass and reception.
- Hosted receptions for Fr. Meysenburg's departure and Fr. Bernardo's welcome.
- We will be doing our fall mailing next week.
- Bunco night with Blessed Sacrament in September

Future Meeting Dates

- September 20, 7:00 pm, Heritage Room
- October 18, 7:00 pm, Heritage Room
- November 15, 7:00 pm, Heritage Room
- December 20 – TBA

St. Joseph Parish Council

Trustees:

- Walt Zink
- Amy Zeleny

Elected Members:

- Andy Arbie, President
- Dave Reese, VP
- Emily Zurcher, Secretary
- Joyce McClure
- Grace Raun
- Kerry Kowalski
- Julie Kealy

Representatives:

- Jim Essay, Finance

- Matt Litt, Pastoral Council/Stewardship
- Michele Chambers, Pastoral Council/Stewardship
- Ben Huck, Building and Grounds
- Ann Wackel, Director of Parish Operations
- Duane Becker, School Advisory Council